



**Auburn Vocational School District
Board Meeting Agenda
November 8, 2017
7:00 pm**

Item #1 Roll Call

- | | | |
|--|--|--|
| <input type="checkbox"/> Mrs. Jean Brush | <input type="checkbox"/> Mr. Ken Klima | <input type="checkbox"/> Mr. Paul Stefanko |
| <input type="checkbox"/> Dr. Susan Culotta | <input type="checkbox"/> Dr. Brian Kolkowski | <input type="checkbox"/> Mr. Erik Walter |
| <input type="checkbox"/> Mrs. Mary Javins | <input type="checkbox"/> Mr. Roger Miller | <input type="checkbox"/> Mrs. Mary Wheeler |
| <input type="checkbox"/> Mr. Geoffrey Kent | <input type="checkbox"/> Mr. Terry Sedivy | |

Item #2 Pledge of Allegiance

Item #3 Approve Agenda

Motion _____
Second _____
Vote: Pass _____ Fail _____

Item #4 Approve Minutes of Last Meeting

Motion _____
Second _____
Vote: Pass _____ Fail _____

Item #5 Public Participation

Item #6 Administrative Reports

- a. Holiday Buffet – December 5, 2017 ~ 6:00 pm ~ Save the Date
- b. Winter Wonderland Holiday Craft Fair and Breakfast with Santa
December 2, 2017 from 9:00 am – 3:00 pm
- c. Poinsettia Sale Begins November 27, 2017
Monday thru Friday 8:30am – 10:30 am & Noon – 2:00 pm

Item #7 Facilities Committee Reports

- a. Committee Report Update
- b. TLC update
- c. Sidewalk Quotes

**Item #8 Finance Committee Report - December 14, 2017 at 3:00 pm
Technology Learning Center – Conference Room A**

TREASURER’S AGENDA

Item #9 Render Financial Reports

ORC 3313.29-The treasurer shall render a statement to the Board and to the superintendent of the school district, monthly, or more often if required, showing the revenues and receipts from whatever sources derived, the various appropriations made by the board, the expenditures and disbursements therefrom, the purposes thereof, the balances remaining in each appropriation, and the assets and liabilities of the school district. The financial statements for the period ending September 30, 2017 are hereby rendered and includes Financial Summary, Appropriations Report, Monthly Comparison Report, Check Register, Bank Reconciliation, and Investment Report. (See Attachments Item #9)

No Action Required.

Item #10 Removal of Inventory

It is my recommendation that the Board remove the following items from inventory.

Make Description	Model Description	Identification Number
Subaru	Legacy US3	4S3BD6857X7240566

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item #11 Approval for Bainbridge Township’s Retention of Parcels for Public Use

It is my recommendation that the Board approve Bainbridge Township’s retention of the following parcels from the Bainbridge Township Land Bank for devotion to a public purpose. (See Attachment Item #11)

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item #12 Approve Donations

It is my recommendation that the Board approve the following donation of 8’ Break model HB9718 from Geauga Mechanical Company of Chardon, Ohio.

It is my recommendation that the Board approve the following donation of Milling Machine NC Control from B. B. Bradley Company of Painesville, Ohio.

Motion _____

Second _____

Vote: Pass _____ Fail _____

SUPERINTENDENT’S AGENDA

Item #13 Human Resources

Resolution to approve employment of the following Personnel items: Amendments, New Employees, Renewals, Supplemental, Substitutes, Separations and Student Intern positions. (See Attachment Item #13)

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item #14 Approve Lake County Educational Service Center Cancellation of Auburn Fiscal Services Agreement

It is my recommendation that the Board of Education approve the Lake County Educational Service Center cancellation of Auburn Fiscal Services Agreement for Payroll effective November 10, 2017. (See Attachment Item #14)

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item #15 Approve Board Resolution to Exempt R.C. 3319.081 Nonteaching Position

WHEREAS, the Auburn Joint Vocational School District Board of Education (“Board”) adopted Board Policy 4131 (“Reduction in Staff”) pursuant to R.C. 3319.172 (“Reasonable Reductions in Nonteaching Employees”).

WHEREAS, Board Policy 4131 and R.C. 3319.172 permit the Board to proceed in achieving a reduction in nonteaching staff by abolishing exempt R.C. 3319.081 nonteaching positions in accordance with the recommendation of Superintendent Brian Bontempo (“Superintendent”) who shall, within each pay classification affected, give preference first to nonteaching employees under continuing contracts and then to nonteaching employees on the basis of seniority.

WHEREAS, Board Policy 4131 and R.C. 3319.172 permit the Board to proceed in achieving a reduction in the nonteaching staff by abolishing exempt R.C. 3319.081 nonteaching positions due to financial reasons affecting the Auburn Joint Vocational School District.

WHEREAS, pursuant to Board Policy 4131 and R.C. 3319.172, the Superintendent has recommended and is recommending that the Board achieve a reduction in the exempt nonteaching staff at this November 8, 2017 regularly-scheduled Board meeting by **abolishing the following exempt R.C. 3319.081 nonteaching position**, effective March 10, 2017, due to financial reasons affecting the Auburn Joint Vocational School District: **Accounts Payable (Governing Board of the Lake County Educational Service Center)**.

NOW THEREFORE BE IT FURTHER RESOLVED, that, pursuant to Board Policy 4131 and R.C. 3319.172, the Board (1) hereby accepts the Superintendent’s abolishment recommendation; and (2) hereby determines that the selection for the layoff occurred after giving preference first, within each pay classification affected, to nonteaching employees under continuing contracts and then to nonteaching employees on the basis of seniority effective March 10, 2017, due to financial reasons affecting the Auburn Joint Vocational School District.

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item #16 Approve Board Resolution to Exempt R.C. 3319.081 Nonteaching Position

WHEREAS, the Auburn Joint Vocational School District Board of Education (“Board”) adopted Board Policy 4131 (“Reduction in Staff”) pursuant to R.C. 3319.172 (“Reasonable Reductions in Nonteaching Employees”).

WHEREAS, Board Policy 4131 and R.C. 3319.172 permit the Board to proceed in achieving a reduction in nonteaching staff by abolishing exempt R.C. 3319.081 nonteaching positions in accordance with the recommendation of Superintendent Brian Bontempo (“Superintendent”) who shall, within each pay classification affected, give preference first to nonteaching employees under continuing contracts and then to nonteaching employees on the basis of seniority.

WHEREAS, Board Policy 4131 and R.C. 3319.172 permit the Board to proceed in achieving a reduction in the nonteaching staff by abolishing exempt R.C. 3319.081 nonteaching positions due to financial reasons affecting the Auburn Joint Vocational School District.

WHEREAS, pursuant to Board Policy 4131 and R.C. 3319.172, the Superintendent has recommended and is recommending that the Board achieve a reduction in the exempt nonteaching staff at this November 8, 2017 regularly-scheduled Board meeting by **abolishing the following exempt R.C. 3319.081 nonteaching position**, effective **November 10, 2017**, due to financial reasons affecting the Auburn Joint Vocational School District: **Payroll Clerk (Governing Board of the Lake County Educational Service Center)**.

WHEREAS, pursuant to Board Policy 4131 and R.C. 3319.172, the Superintendent has recommended and is recommending that the Board – after giving preference first, within each pay classification affected, to nonteaching employees under continuing contracts and then to nonteaching employees on the basis of seniority – achieve a reduction in the nonteaching staff at this **November 8, 2017** regularly-scheduled Board meeting by **suspending the following exempt R.C. 3319.08 nonteaching contract**, effective **November 10, 2017**, due to financial reasons affecting the Auburn Joint Vocational School District: **Karolyn Johnson**.

NOW THEREFORE BE IT RESOLVED, that pursuant to Board Policy 4131 and R.C. 3319.172, the Board (1) hereby accepts the Superintendent’s abolishment recommendation and (2) hereby **abolishes the following exempt R.C. 3319.081 nonteaching position**, effective **November 10, 2017**, due to financial reasons affecting the Auburn Joint Vocational School District: **Payroll Clerk (Governing Board of the Lake County Educational Service Center)**.

NOW THEREFORE BE IT FURTHER RESOLVED, that, pursuant to Board Policy 4131 and R.C. 3319.172, the Board (1) hereby accepts the Superintendent’s suspension recommendation; (2) hereby determines that the selection for the layoff occurred after giving preference first, within each pay classification affected, to nonteaching employees under continuing contracts and then to nonteaching employees on the basis of seniority; and (3) hereby **suspends the following exempt R.C. 3319.081 nonteaching contract**, effective **November 10, 2017**, due to financial reasons affecting the Auburn Joint Vocational School District: **Karolyn Johnson**.

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item #17 Approve Ohio Association of Career-Technical Superintendents Dues

It is my recommendation that the Board approve the 2017-2018 dues for the Ohio Association of Career and Technical Superintendent’s (OACTS) at the amount of \$3,000.

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item #18 Approve Ohio Technical Centers Membership Dues

It is my recommendation that the Board approve the Ohio Technical Centers dues at the amount of \$1,000.00. These dues are to assist the executive director with the 49 Ohio Career Centers Adult Workforce Education programs in areas of state and federal legislative issues, funding and other service areas. (Adult Workforce Account)

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item #19 Policy: First and Second Reading

It is my recommend that the Board of Education make the following policy modifications to the Auburn Vocational Board of Education Policy Manual. Original policy can be reviewed by visiting the Board Policy website at www.neola.com/auburnjvs-oh and clicking on the policy number. (Attachments Item #19: Emailed)

Section	Title	Revised/New /Delete
Operations 8210	School Calendar	Revised
Operations 8300	Continuity of Organizational Operations Plan	New
Operations 8305	Information Security	New
Operations 8320	Personnel Files	Revised
Operations 8330	Student Records	Revised
Operations 8340	Letters of Reference	Revised
Operations 8452	Automated External Defibrillators (AED)	Revised
Operations 8453	Direct Contact Communicable Diseases	Revised
Operations 8453.01	Control of Blood-Borne Pathogens	Revised
Professional Staff 3120.08	Employment of Personnel for Co-Curricular/Extra-Curricular Activities	Revised
Program 2370	Educational Options	New
Program 2430	District-Sponsored Clubs & Activities	Revised
Program 2461	Recording of District Meetings Involving Students and/or Parents	Revised
Program 2623	Student Assessment and Academic Intervention Services	Program
Students 5111.01	Homeless Students	Revised
Students 5111.03	Children & Youth in Foster Care	New
Students 5200	Attendance	Revised
Students 5610	Removal, Suspension, Expulsion & Permanent Exclusion of Students	Revised
Students 5630.01	Positive Behavior Intervention & Supports & Limited us of Restraint and Seclusion	Revised
Operations 8453.04	Communicable and Infectious Diseases – Adult Education Students	Delete
Operations 8453.03	Communicable and Infectious Diseases – Employees	Delete

NO ACTION REQUIRED

Item #20 Approve Seasonal Snow Removal Quote

It is my recommendation that the Board approve the following seasonal snow removal quote from Lake County Landscape & Supply, Inc. of Grand River, Ohio at the amount of \$16,400.00 for the snow removal and salting of Auburn Career Center parking lots for the 2017-2018 school year. We have received five quotes; the other quotes are from Landstyles Landscape Development of Painesville, Ohio; S.A.M. Landscaping Inc. of Chardon, Ohio; Yardmaster of Painesville, Ohio; Mapledale Landscaping of Chardon, Ohio. (See Attachment Item #20)

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item#21 Approve Bobcat® Skid-Steer Loader 2-Year Lease to Buy Quote

It is my recommendation that the Board of Education approve the Bobcat® Skid-Steer Loader 2-year lease to buy quote from Bobcat® of Cleveland, Bedford Heights, Ohio the total cost is \$40,425.37. This payment comes out of the VEPD grant. (See Attachment Item #21)

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item#22 Approve Bobcat® Utility Vehicle Quote

It is my recommendation that the Board of Education approve the Bobcat® Utility Vehicle-Diesel quote from Bobcat® of Cleveland, Bedford Heights, Ohio in the amount of \$24,909.00, this includes 69” Snow Blade, Deluxe Cab Package and UTV Spreader. (See Attachment Item #22)

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item #23 Other

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item #24 Executive Session

- a) Pursuant to Ohio Revised Code Section 121.22(G) (1), I hereby recommend that the Board make a motion to adjourn to executive session for the purpose of considering the appointment, employment, dismissal, **discipline**, promotion, demotion, or compensation **of public employees** or regulated individuals, or the investigation of charges or complaints against a public employee or regulated individual unless such person requests a public hearing.
- b) Pursuant to Ohio Revised Code Section 121.22 (G)(2), I hereby recommend that the Board make a motion to adjourn to executive session to consider the purchase of property or the sale of property, if premature disclosure of information would give an unfair competitive bargaining advantage to a person whose private interest is adverse to the general public interest.
- c) Pursuant to Ohio Revised Code Section 121.22(G)(3), I hereby recommend that the Board make a motion to adjourn to executive session to meet with Board Legal Counsel to discuss disputes involving the Board and/or the School District that are the subject of pending or imminent court action.

___ Mrs. Jean Brush

___ Mr. Ken Klima

___ Mr. Paul Stefanko

___ Dr. Susan Culotta

___ Dr. Brian Kolkowski

___ Mr. Erik Walter

___ Mrs. Mary Javins

___ Mr. Roger Miller

___ Mrs. Mary Wheeler

___ Mr. Geoffrey Kent

___ Mr. Terry Sedivy

Motion _____

Time In: _____

Second _____

Time Out: _____

Item #25 Adjourn

Motion _____

Second _____

Vote: Pass _____ Fail _____

Please Notice Enclosures: Attachments

**Holiday Buffet @ 6:00 pm
Auburn Room Restaurant**

&

**Regular Board Meeting
December 5, 2017 @ 7:00 pm
Classroom 9A**